

#### ICICI PRUDENTIAL LIFE INSURANCE COMPANY LIMITED

CIN: L66010MH2000PLC127837

Regd. Office: 1089, Appasaheb Marathe Marg, Prabhadevi, Mumbai - 400 025, India

Tel: 022 5039 1600; Fax: 022 2422 4484

Website: www.iciciprulife.com; Email: investor@iciciprulife.com

#### **POSTAL BALLOT NOTICE**

Dear Members,

Notice is hereby given that pursuant to the provisions of Section 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) (Rules), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (SEBI Listing Regulations), General Circular No. 03/2022 dated May 05, 2022, General Circular No. 20/2021 dated December 8, 2021, General Circular No. 10/2021 dated June 23, 2021, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 20/2020 dated May 5, 2020, General Circular No. 17/2020 dated April 13, 2020 and General No. 14/2020 dated April 8, 2020, issued by the Ministry of Corporate Affairs, Government of India (MCA Circulars), Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India and any other applicable law, rules and regulations (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), ICICI Prudential Life Insurance Company Limited (the Company) is seeking approval of its Members through Postal Ballot only by way of voting through electronic means (remote e-voting).

The proposed resolutions and Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, read with Rules prescribed thereunder and MCA Circulars setting out the material facts concerning the resolutions mentioned in this Postal Ballot Notice (Notice) along with the instructions for e-voting are appended to this Notice.

The Board of Directors have appointed Mr. Alwyn D'Souza, Proprietor, Alwyn D'Souza & Co. or failing him, Mr. Jay D'Souza, representative, Alwyn D'Souza & Co., Practicing Company Secretaries, as the Scrutinizer for conducting the Postal Ballot e-voting process in a fair and transparent manner.

Members are requested to carefully read the said instructions mentioned in the Notice and record their assent (FOR) or dissent (AGAINST) through the e-voting process not later than 5:00 P. M. IST on Wednesday, October 5, 2022, failing which it will be considered that no reply has been received from the Member.

The Company has engaged the services of National Securities Depository Limited for the purpose of providing e-voting facility to its Members. In accordance with the MCA Circulars, the Company has made necessary arrangements to enable the Members to register their e-mail address. Those Members who have not yet registered their e-mail address are requested to register the same by following the procedure set out in this Notice.

After completion of scrutiny of the votes, the Scrutinizer shall submit a consolidated Scrutinizer's Report to the Chairman or a person authorised by him. The results of the Postal Ballot shall be declared on or before Friday, October 7, 2022. The result declared along with the Scrutinizer's Report shall be placed on the Company's website i.e www.iciciprulife.com and on the website of NSDL i.e. www.evoting.nsdl.com. The Company shall simultaneously forward the results to National Stock Exchange of India

Limited and BSE Limited, where the shares of the Company are listed. The resolutions, if approved, shall be taken as having been duly passed on the last date specified for e-voting i.e. Wednesday, October 5, 2022.

Mumbai August 29, 2022 By Order of the Board

Sonali Chandak Company Secretary ACS 18108

## **Registered Office:**

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### **NOTES**

- 1. The relevant Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, setting out the material facts concerning the special business in respect of Item No. 1 is annexed hereto.
- 2. In accordance with the MCA Circulars, this Postal Ballot Notice is being sent only by electronic mode to those Members whose names would appear on the Register of Members or the Register of Beneficial Owners maintained by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) (the Depositories) as on Monday, August 29, 2022 (Cut-off Date) and whose e-mail address is registered with the Company/Registrar and Share Transfer Agent/Depositories, as on said date. In this regard, the Company has published a notice by way of an advertisement as per MCA Circulars.
- 3. Corporate/Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter, etc. together with attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer by email to alwyn.co@gmail.com with a copy marked to evoting@nsdl.co.in.
  - Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/Power of Attorney/Authority Letter etc. by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login.
- 4. Details as required under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meeting (SS-2) issued by The Institute of Company Secretaries of India, in respect of the Director seeking approval for appointment have been annexed to this Notice. Requisite declarations have been received from the Director seeking appointment.

- 5. The Company's Registrar & Transfer Agents for its share registry (both, physical as well as electronic) is KFin Technologies Limited (Formerly known as Kfin Technologies Private Limited) (KFin/Registrar/RTA) having its office at Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032, Unit: ICICI Prudential Life Insurance Company Limited.
- 6. All the documents referred to in the Notice and Explanatory Statement will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to Wednesday, October 5, 2022. Members seeking to inspect such documents can send an email to investor@iciciprulife.com.
- 7. The Notice has been uploaded on the website of the Company at www.iciciprulife.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and is also available on the website of e-voting agency NSDL (agency for providing the e-voting facility) i.e. www.evoting.nsdl.com.
- 8. In accordance with the MCA Circulars, the Notice is being sent in electronic form only. The hard copy of the Notice along with Postal Ballot forms and pre-paid business envelope will not be sent to the Members for the Postal Ballot. Accordingly, the communication of the assent or dissent of the Members would take place through the e-voting system only.
- 9. In terms of the aforesaid MCA Circulars, the business set out in the Notice will be transacted through electronic voting system and the Company shall provide the facility of voting by electronic means. Instructions and other information relating to e-voting are given in this Notice.
- 10. Once the vote is cast, whether partially or otherwise, the Member shall not be allowed to change it subsequently or cast the vote again.
- 11. Members holding Equity Shares of the Company as on the Cut-off Date i.e. Monday, August 29, 2022 only shall be entitled to vote through e-voting process in relation to the resolutions specified in this Postal Ballot Notice. A person who becomes a Member after the Cut-off Date should treat this Postal Ballot Notice for information purpose only.
- 12. A member who is a related party to the Company, shall not vote on the resolutions specified in this Postal Ballot Notice, irrespective of whether the member is a party to the particular related party transaction or not.
- 13. Information and other instructions relating to e-voting:
  - a. In terms of Sections 108, 110 and other applicable provisions of the Companies Act, 2013, as amended, read together with the Rules, MCA Circulars and in compliance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time, evoting facility is being provided to all the Members of the Company.
  - b. For the purpose of the e-voting facility to be provided to the Members, the Company has engaged NSDL, as the authorised agency.
  - c. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e. Monday, August 29, 2022 only, shall be entitled to vote (through e-voting means). In case of

- joint holders, only such joint holder who is higher in the order of names will be entitled to vote.
- d. The voting rights of the Members shall be in proportion to their share in the paid-up share capital of the Company as on the cut-off date.
- e. The cut-off date i.e. Monday, August 29, 2022, is the date on which the right of voting of the Members shall be reckoned and a person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
- f. The e-voting period will commence at 9.00 a.m. IST on Tuesday, September 6, 2022 and will end at 5.00 p.m. IST on Wednesday, October 5, 2022.
- g. At the end of the e-voting period, the facility shall forthwith be blocked and e-voting shall not be allowed beyond the said date and time.
- h. The resolution, if approved, shall be deemed to have been passed on the last date of e-voting, which would be Wednesday, October 5, 2022. The resolution passed by the Members through Postal Ballot is deemed to have been passed as if the same has been passed at a general meeting of the Members.
- 14. Process for those members whose email ids are not registered with the depositories or who become a member after the despatch of the notice, for procuring user id and password and registration of e-mail ids for e-voting for the resolutions set out in this Notice:
  - a. In case shares are held in physical mode, members may obtain the login ID and password by sending scanned copy of: i) a signed request letter mentioning your name, folio number and complete address (including email); ii) the share certificate (front and back) and iii) the PAN Card and any one document (such as Driving License, Bank Statement, Election Card, Passport, etc.) in support of the address of the member as registered with the Company; to the email address of the Company i.e. investor@iciciprulife.com.
  - b. In case shares are held in demat mode, members may obtain the login ID and password by sending scanned copy of: i) a signed request letter mentioning your name, DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID); ii) client master or copy of Consolidated Account statement and iii) the PAN Card, to the email address of the Company i.e. investor@iciciprulife.com. If the Member is an individual shareholder holding securities in demat mode, he/she should refer to the login method explained at Step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
  - c. Alternatively member may send an e-mail request to evoting@nsdl.co.in for obtaining User ID and Password by proving the details mentioned in Point a. or b., as the case may be.
  - d. As per SEBI circular dated December 9, 2020, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-voting facility.
- 15. The process and manner of e-voting:
  - NSDL e-voting system consists of "Two Steps" which are mentioned below:

## Step 1: Access to NSDL e- voting system

A. Login method for e-voting for individual shareholders holding securities in demat mode

As per SEBI circular dated December 9, 2020, on e-voting facility provided by listed companies, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Members are advised to update their mobile number and email id in their demat accounts in order to access e-voting facility.

- a. Individual shareholders holding shares in demat mode with NSDL can login as follows:
  - 1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the 'Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services. Click on 'Access to e-Voting' under e-voting services and you will be able to see e- Voting page. Click on options available against company name or e-Voting service provider NSDL and you will be re-directed to NSDL e-voting website for casting your vote during the e-voting period.
  - 2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS" Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp.
  - 3. Visit the e-voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on options available against company name or e-voting service provider NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the e-voting period.
  - 4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.



- Individual shareholders holding shares in demat mode with CDSL can login as follows:
  - Existing users who have opted for Easi / Easiest, can login through their user id and password. Option will be made available to reach e-voting page without any further authentication. The URL for users to login to Easi /Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.
  - 2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-voting service provider i.e. NSDL. Click on NSDL to cast your vote.
  - 3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration.
  - 4. Alternatively, the user can directly access e-voting page by providing demat account number and PAN from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered mobile & email as recorded in the demat account. After successful authentication, user will be provided links for the respective e-voting service provider i.e. NSDL where the e-voting is in progress.
  - c. Individual shareholders holding shares in demat mode can also login through their depository participants as follows:

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for evoting facility. Once you have logged in, you will be able to see e-voting option. Once you click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature. Click on options available against company name or e-voting service provider-NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the e-voting period.

## d. Important Note:

Members who are unable to retrieve User ID/ Password are advised to use Forgot User ID and Forgot Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

- B. Login method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.
- 1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL e-services i.e. IDeAS, you can log-in at https://eservices.nsdl.com/ with your existing IDeAS login. Once you log-in to NSDL e-services after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************* then your user ID is 12************************************
c) For Members holding shares in Physical Form.	EVEN followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a. If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
  - b. If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c. How to retrieve your 'initial password'?

- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a. Click on "Forgot User Details/Password?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b. "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c. If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
  - d. Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

## Step 2: Cast your vote electronically on NSDL e-Voting system.

- 1. After successful login at Step 1, you will be able to see all the companies 'EVEN' in which you are holding shares and whose voting cycle is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the e-voting period.
- 3. Now you are ready for e-voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### General Guidelines for Members:

- I. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on https://www.evoting.nsdl.com to reset the password.
- II. In case of any queries relating to e-voting you may refer to the FAQs for Shareholders and e-voting user manual for Shareholders available at the download section of https://www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request at evoting@nsdl.co.in.
- III. In case of any grievances connected with facility for e-voting, please contact Mr. Tejas Chaturvedi, Assistant Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013. Email: evoting@nsdl.co.in, Tel: 1800 22 44 30 and 1800 1020 990.

Mumbai August 29, 2022 By Order of the Board

Sonali Chandak Company Secretary ACS 18108

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CIN: L66010MH2000PLC127837

#### **SPECIAL BUSINESS:**

1. To consider, and if thought fit, to pass the following resolution as an Ordinary Resolution:

**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013, if any, as amended from time to time, Mr. Benjamin Bulmer (DIN: 0009682658), who was appointed as non-executive (Additional) Director by the Board of Directors effective July 27, 2022 and in respect of whom the Company has received notice in writing under Section 160 of the Companies Act, 2013 from a Member proposing his candidature for the office of Director of the Company, be and is hereby appointed as a non-executive Director of the Company and he shall be liable to retire by rotation.

**RESOLVED FURTHER THAT** the Board of Directors (including its Committee thereof) and / or the Company Secretary of the Company, be and is / are hereby authorised to do all such acts, deeds, matters and things, as they may consider necessary, expedient or desirable for giving effect to the foregoing resolution.

Mumbai August 29, 2022

By Order of the Board

Sonali Chandak Company Secretary ACS 18108

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# EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013

### Item No. 1

The Board of Directors, based on the recommendation of the Board Nomination and Remuneration Committee had appointed Mr. Benjamin Bulmer, as non-executive (Additional) Director of the Company with effect from July 27, 2022 in place of Mr. Wilfred Blackburn who had resigned as a Director of the Company due to his resignation from the Prudential Group effective end of July 2022.

As per Regulation 17(1C) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, effective from January 1, 2022, the approval of shareholders is required to be taken for appointment of a person on the Board of Directors at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier.

Mr. Benjamin Bulmer has given his consent to act as a director and is not disqualified from being appointed as a director in terms of Section 164 of the Act and Rules framed thereunder. Further, in terms of Section 160 of Act, the Company has received notice in writing from a Member, proposing the candidature of Mr. Benjamin Bulmer for the office of non-executive Director of the Company.

Necessary disclosures pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings with regard to the appointment of Mr. Benjamin Bulmer are provided in Annexure I to this Notice.

Except Mr. Benjamin Bulmer and his relatives, none of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested financially or otherwise, in the resolution set out at Item No. 1.

Your Directors recommend the ordinary resolution set forth at Item No.1 for your approval.

Mumbai August 29, 2022 By Order of the Board

Sonali Chandak Company Secretary ACS 18108

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## **Annexure I**

Name	Mr. Benjamin Bulmer
Age	47 years
Qualification	Fellow Chartered Accountant, The Chartered Institute of Management Accountants, Bachelor of Arts (Hons), London School of Economics.
Nature of expertise and experience	Mr. Benjamin Bulmer is the Chief Financial Officer, Insurance and Asset Management, at Prudential plc. In this role he is responsible for overseeing the Finance, Actuarial and Tax functions of the Prudential Group.  Mr. Benjamin Bulmer has been with the Prudential Group for over 25 years and has served in various leadership roles including Regional CFO of Prudential Asia, CFO of Eastspring, the Group's asset management business, CFO of Prudential Hong Kong's Life and General Insurance businesses and Chief Accountant of Prudential Asia.
Date of first appointment on the Board	July 27, 2022
Terms and conditions of appointment or reappointment	Please refer to the Resolution and Explanatory Statement for Item No. 1.
Remuneration last drawn (during the year) (per annum)	NIL
Shareholding in the Company as on the date of this notice (in case of Non-Executive Directors, shareholding includes shareholding as a beneficial owner, if any)	NIL
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	NIL
No. of Board Meetings attended during FY2023	Not applicable*
Other Directorship (Includes directorship in public, private and foreign companies and insurance corporations)	<ul> <li>Eastspring Investments (Hong Kong) Limited</li> <li>Prudential International Treasury Limited</li> <li>Prudential Singapore Holdings Pte. Limited</li> <li>Prudential Corporation Holdings Limited</li> <li>Prudential Holdings Limited</li> <li>Prudential Life Assurance (Thailand) Public Company Limited</li> </ul>
Listed Companies from which the Director has resigned in the past three years (FY2020, FY2021, FY2022)	NIL**
Chairmanship/ Membership of the Committees of other Companies in which position of Director is held	NIL

position of Director is held

\*No Board meeting has been held post appointment.

\*\* Data pertains only to listed Indian companies.