REQUEST FOR CHANGE IN PERSONAL DETAILS

Policy Number
Date

Name of Proposer
Mr./Ms./Mrs.
First Name
Surname

Contact Nos.
STD Residence STD Office Ext. STD Mobile

E-Mail ID

Change in Address
Landmark
Pin Code

Change in Date of Birth
Proposer Life Assured Joint Life Assured Appointee Nominee DOB

Change in Name
Mr./Ms./Mrs.
First Name
Middle Name
Surname

Change in Name (Proposer)
Life Assured
Appointee
Nominee

Change in Name (Appointee)

Change in Name (Nominee)

GUIDELINES
• DOB change is allowed only once in a policy lifetime.
• DOB changes are subject to underwriting.
• Change in DOB may lead to change in charges.
• In case of corrections, the fluctuation in ULP policies (change in NAV) would be borne by the Company. In case of request from the customer for change in DOB, the fluctuation in ULP policies (change in NAV) would be borne by the policy holder.
• The increase in premium due to change in DOB, if any, has to be paid by the policy holder. The difference due to decrease in premium on change in DOB, if any, Shall be refunded to the policy holder post deduction of applicable charges.
• The taxes on the above would be applicable at the prevailing tax rates.
• The funds in the contract may change on rectification of DOB.
• Post Dob changes, in case the customer is not eligible for the product, a suitable plan, if any, would be offered as per our underwriting norms. If it is not possible to grant any other plan, Policy would be cancelled and would be refunded as per policy terms and condition.
• The above rules would be applicable to all other contracts held by the policy holder and changes would be effected in all, irrespective of specific request being received for these.

Request for Updating PAN
PAN Available
Yes
No

PAN Number

Name (as it appears on the PAN Card)

Document Submitted:
PAN Card Copy Form 60 Form 61 Declaration in lieu of PAN

Request for updating GST (If available)

GST Number

Name (as it is registered under GST)

Document Submitted:
GST registration certificate

I confirm that the GST number provided by me is correct.

Change in Residential Status
• Current residential status
• New Residential Status
• Document submitted for current address
• Signature of Policy Holder (Proposer):
• Signature of Assignee* / Trustee*:

Note: I have understood the meaning and scope of the change request form and take complete responsibility of the changes submitted by me. Any changes in the Policy / Personal Details are subject to the policy terms and conditions and relevant underwriting guidelines.

ACKNOWLEDGEMENT SLIP
This is to acknowledge the receipt of application for change in:

Name
Address
Contact Details
Email ID
Date of Birth
PAN number
GST number

Residential Status

Policy Number
Date

Received By

STAMP & TIME
DECLARATION

Applicable when the Proposer is illiterate or suffering from disability due to which writing is restricted or the proposer has signed in vernacular language. Note: Must be witnessed by someone other than the advisor/agent/employee of the Company.

I (Full name of Witness) ___________________________ (Relation with Proposer) ___________________________ adult and inhabitant of (Address) ___________________________.

do hereby declare that I have read and explained the contents of this form to the Proposer and he/she/they have understood the same.

____________________________
Signature of Witness

FOR OFFICE USE ONLY:

☐ ER Request submitted by ☐ C ☐ S ☐ CR ☐ CS

Spaarc Call ID ___________________________ Date D D M M Y Y Y Y

Scanning Cabinet ___________________________ Received By ___________________________

Remarks ___________________________

Kindly call our Customer Service Number 1860-266-7766 (local charges apply)

Call Center timings: 10.00 A.M. to 7.00 P.M. Monday to Saturday (except national holidays)

ICICI PRUDENTIAL

LIFE INSURANCE

Communication Address

ICICI Prudential Life Insurance Co. Ltd., Unit No. 1A & 2A, Raheja Tipco Plaza, Rani Sat Marg, Malad (East), Mumbai 400097.