



Date:

To  
The Branch-in-Charge  
Customer Service & Operations  
ICICI Prudential Life Insurance Co. Ltd.

\_\_\_\_\_  
Branch Name & City

Subject: Authorization Letter for collecting the payout cheque on account of <Surrender> / <Partial Withdrawal> / <Freelook> / <Others specify \_\_\_\_\_> refund of policy no <\_\_\_\_\_>

Dear Sir / Madam,

I authorize Mr./Ms. \_\_\_\_\_ (relation) \_\_\_\_\_, bearer of this letter to collect the payout cheque under the above mentioned Policy on my behalf.

Below is his / her signature that he/she has signed in my presence.

I understand and agree that on handing over the cheque to the bearer of this letter, the Company shall stand discharged of all its liabilities under the above policy in relation to my request for <Surrender> / <Partial Withdrawal>/ <Freelook> / <Others specify \_\_\_\_\_>.

In the event of the non-receipt of the cheque by me in pursuance of this authorization, I shall not hold the Company responsible in any manner whatsoever.

Yours truly,

\_\_\_\_\_  
Signature of the Policy Holder

Name in Full of the Policy Holder

Phone no of the Policy Holder

\_\_\_\_\_  
Name & Signature of the Authorized Person

Name in full of the Authorised Person

Phone no of the Authorised Person

**Encl:** Self attested Photo ID proof of the Authorised Person